THE HERB HOUSE at Lime Wood
Beaulieu Rd, Lyndhurst, Hampshire SO43 7FZ
Telephone 023 8028 7177 **Fax** 023 8028 7199
Email herbhouse@limewood.co.uk **Web** www.limewood.co.uk

Direct Debit Instructions

DIRECT Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Lime Wood Group Ltd
The Lodge
Beaulieu Rd
Lyndhurst
SO43 7FZ

Name(s) of account holder(s)

Bank/building society account number

Bank sort code

Name and full postal address of your bank or building society

To: The Manager — Bank/building society

Address

Postcode

Reference

Instruction to your bank or building society to pay by Direct Debit

Service user number

2	5	6	4	8	3

FOR LIME WOOD OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Instruction to your bank or building society
Please pay Lime Wood Direct Debits from the account detailed in this instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Lime Wood and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the payer

DIRECT Debit

THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all banks and building societies that accept instructions to pay by Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Lime Wood will notify you 20 working days in advance of your account being debited or as otherwise agreed. If you request Lime Wood to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Lime Wood or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Lime Wood asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.